

US Department of Homeland Security
USCIS, American Embassy Beijing
PSC 461, Box 50
FPO AP 96521-0002

US Department of Homeland Security
USCIS, American Embassy Beijing
No. 3 XiuShuiBeiJie, Chaoyang District
Beijing 100600



**U.S. Citizenship
and Immigration
Services**

U.S. Department of Homeland Security

APPLICATION FOR TRANSPORTATION/BOARDING LETTER

This form is an application for a Transportation Letter to travel to the United States, by a Lawful Permanent Resident after loss, theft or expiration of valid Lawful Permanent Resident status documents. A Lawful Permanent Resident may also be issued a transportation letter if he or she departed from the United States prior to receiving his/her first Permanent Resident “green card” or his/her Alien Registration Receipt has expired. This form must be filled accurately, in its entirety; no sections may be left unanswered. All answers must be fully and legibly printed or the form will not be processed. If you do not have enough room for any answer, you may attach a separate sheet of paper. You must appear in person at the time of filing.

WHAT IS THE FEE?- If you are filing, in person, directly with a US Department of Homeland Security office, there is no charge for this application. If you apply for a Transportation Letter at other than the Beijing Embassy or Guangzhou Consulate, office of the US Department of Homeland Security, you may be required to pay a Consular filing fee.

WHERE CAN I FILE THIS FORM?- An application for a transportation letter may be made by appearing at the U.S. Department of Homeland Security in Beijing, Kerry Centre, No. 1 Guang Hua Road, South Tower, Room 2320 or US Consulate. In Beijing you must first call (10) 8529-6740 to schedule an appointment. Appointments are available, from 2:00PM to 4:00PM exclusive of U.S. and Chinese holidays. If you are unable to appear at a U.S. Department of Homeland Security office, you may also apply at the U.S. Consulate in Ulaanbaatar. You will be required to show identification to enter the Embassy area.

PHOTOGRAPHS – With this application, you are required to provide five (5) photographs, please see the attached instructions.

PROCESSING- A minimum of fourteen (14) working days is required to process this application. Neither issuance of a transportation letter nor admission into the United States can be guaranteed under any circumstances.

WHAT DOCUMENTS DO I NEED TO PROVIDE WITH THIS APPLICATION? - As, applicable, the following must be included with this application

Application for Transportation Letter
Copy of Permanent Resident Card (if available)
Evidence of residence in the United States
Signed Affidavit in Support of Application for Transportation Letter (see attached)
Police report of the lost/theft of any documents. If the card was lost or stolen you must provide a police report.
Certified translation of police report
Photocopy of passport (all pages must be copied)
Airplane tickets –photocopy-
Evidence of status:
 -Passport with ADIT stamp
 -Re-Entry Permit
 -Form I-551 Alien Registration Receipt
Form I-90 Application to Replace Alien Registration Card
Fee Receipt for Form I-90
Five photographs

ALL QUESTIONS ON THE ATTACHED APPLICATION FORM MUST BE COMPLETED. FAILURE TO COMPLETE THE FORM IN ITS ENTIRETY WILL RESULT IN PROCESSING DELAYS.

TRANSPORTATION LETTER APPLICATION

A _____
Alien Registration Number:

COUNTRY OF BIRTH

PASSPORT #

COUNTRY OF NATIONALITY

Date of Birth: Month: _____ Day: _____ Year: _____ Male _____ Female

Your Family Name (*Last Name*)

Your Given Name (*First Name*)

Your Parents Names:

Parent Family Name (*Last Name*)

Parent Given Name (*First Name*)

(Mother)	
(Father)	

Your Home Address:

Your Local Address:

Home Phone Number

Local Phone Number/ Mobile Number

SSN# _____ Your Occupation: _____

Your Employer's name and complete address and phone number:

For Official Use Only: FCO _____ COA: _____ DOA: _____ TECS: _____

APPROVED _____ DENIED _____ ADMIN CLOSE _____

Please sign your name initials on the items that apply to you:

_____I have been denied airplane boarding

_____I have been out of the United States for more than twelve consecutive months

_____I have reported that my passport has been stolen

_____I have reported that my passport was lost

_____I have reported that my permanent resident card is lost

_____I have reported that my permanent resident card has been stolen

_____My permanent resident card has expired

_____I have a re-entry permit

_____I have not yet received my permanent resident card

Please provide an explanation of the reasons why you last departed the United States. Explain the intent and purpose of your departure?

Provide a statement and evidence describing how, when and where you lost your Permanent Resident Card or had your card stolen. I have attached a Police report: YES___NO___

DATE OF LAST DEPARTURE FROM THE U.S.: MONTH_____ DAY_____ YEAR _____

REASON FOR YOUR LAST DEPARTURE FROM THE U.S.: _____

List the duration of absence(s) from the United States since becoming a U.S. Resident Alien. Please state the purpose of each absence beginning with the current absence:

DATE OF PREVIOUS DEPARTURES

REASON FOR PREVIOUS DEPARTURES

List all previous arrests, convictions, include dates and countries:

Have you ever been deported, removed or otherwise denied entry to the U.S. Please explain.

Year you last filed your U.S. income tax return_____

Applicant's Signature: _____

Date: _____

Affidavit in Support of Application for Transportation Letter

I, _____ am applying for a transportation letter to the United States of America. By signing this Affidavit, I swear that all the information and documentation provided in support of this application is true and accurate, and that I have not omitted any material facts that may cause this application to be denied. I understand that an application for a transportation letter is not an assurance that the letter will be granted, nor is it assurance of lawful admission to the United States of America.

I understand that submitting a false application or providing false information or fraudulent documents or concealing material facts violates criminal provisions of U.S. law, including but not limited to 18 U.S.C.1001 (fraud and false statements) and 18 U.S.C 1621 (perjury); and that my request for a transportation letter will be denied, I may lose immigration status and/or benefits, and be subject to prosecution. I further understand that the Immigration Inspector at the Post of Entry has sole and exclusive authority to admit aliens and that a transportation letter in no way guarantees lawful admission or otherwise constitutes prior obligation of the United States government to admit an alien.

I further swear that I understand the provisions under which I may use a transportation letter to board a carrier and apply for admission to the United States, and that a transportation letter will immediately become null and void if I fail to comply with such provisions.

Signature: _____

Date: _____

Executed at: _____

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DHSBeijing-CIS@dhs.gov



U.S. Citizenship
and Immigration
Services

Affidavit of Lost \ Stolen \ Expired Alien Registration Card or Travel Document
(I-551 or I-151)

Location: _____, **Mongolia**
City Country

I, _____, being duly sworn according to law, declare that my Alien Registration card
A# _____ was lost/stolen or has expired as follows:

Provide a statement and evidence describing how, when and where you lost your Permanent Resident Card
or had your card stolen.

Subscribed and Sworn before me by:

Signature of Affiant

Typed name of Affiant

Signature of Consular Officer/ Assistant

Date